

## ACMA Theatre Parent Group Meeting 1/20/15

### Pride & Prejudice Crew

Several students have joined the Pride and Prejudice (P & P) efforts and were at the TPG meeting:

- Allison Schukis –photographer. Allison will be taking production photos. Right now, promo/publicity shots are scheduled for February 14<sup>th</sup>. Six production shots will hang in the PAC lobby during the show. Two sets will be in the hallway on the bulletin board by Sikking's room. Dennis will create a teaser and a trailer.
- Ellie Capps – Production Manager
- Ian Lynch – Assistant Production Manager

### Update on 24-hour Playwriting Festival (Mr. Sikking)

- 96 kids were involved – not including the playwrights.
- A musical and film were included this year.
- We had great attendance -- more than enough to cover cost of the t-shirts.
- The rest of the shirts should be in by Thursday.

Suggestion: Once the show starts and the doors are closed, put up a sign to remind latecomers to PAY for last minute tickets at the box office. We had some folks who snuck in after the start of the show.

### Pride and Prejudice update (Sikking)

- Majority of act 1 is blocked.
- Sherri, the costumer, was at Jesuit and found some costumes we can borrow. She's having a tough time finding costumes for men, so this may free up some of the budget for making their costumes.
- Production meetings are being held each morning.
- **Cast and crew fees** -- Kelly will have forms for bios, food, and student fees. Every cast and crew member has to pay \$25 by turning it in at the office. It is like a course fee and must be paid. Bios will be online. We will set these up as soon as possible. The question was raised about who should get t-shirts, get food, pay fees? In the past, this has created some confusion. If students pay cast fees, they should get a meal and t-shirt. February 1<sup>st</sup> will be the deadline for fees and t-shirts.
- **Programs** -- William and Ian will be working on them. Because the program is a pretty big expense for the production, some discussion followed about whether or not to include headshots to save space.

Kelly brought up the fact that tech and crew don't get recognized unless we include them in the program. A suggestion was made to do the headshots in the family tree format like the photos in the lobby.

- **Headshots** -- Allison needs a date for headshots. Kelly recommended that Allison set appointment times during lunch. Otherwise, she can pull during rehearsals.
- **Raffle baskets** – Ellie will coordinate the baskets for the play.
- **Poster Distribution** -- Lisa Christopherson will head the poster distribution. Kelly is hopeful that Lisa and a cadre of parents will get it done quickly.
- **Parent passes** – Everyone in the cast and crew gets two parent passes. After the parent pays for a ticket, they can attend any additional performances for free – if there's space.
- **Ad costs** -- are on acmatheatre.com. In the past, we sent flyers home for cast and crew. We can suggest this to Matt.
- **Auction basket at PTC** -- In the past, we've submitted a Theatre Basket for the PTC Auction, including theatre tickets, VIP parking passes, etc. Silvia will organize the baskets.
- **Charitable connection** -- We are still looking for a charitable organization. Suggestions were made at the last meeting. Students will research and make a recommendation.
- **Cast Meals** -- Billie needs a list of cast members for cast meals. She and Cari are working on the high tea with little sandwiches, croissants, etc. The cast form will ask if anyone has any special dietary needs (allergies, gluten-free, vegetarian, etc.).

## **P & P Publicity**

- **February 14<sup>th</sup> event** – Lisa has been working on an event for Valentine's Day. She has contacted Pittock Mansion, the Portland Mayor's office, Victorian House, and others. We want a place to do promotional shots and film the trailer. Some suggestions were made; Lisa will keep checking around for a venue.
- **Sunday, March 1<sup>st</sup>** – Students will perform a short teaser at the Beaverton City Library at 1:30. The performance will be in the entryway – right before a Beaverton Civic Theatre production. The librarian has agreed that we can pass out flyers and information. A suggestion was made that this would be a good event for press to cover (KOIN?). Dawn will investigate the possibility of getting an ad in their program and some type of discounted ticket offer.

## **Evil Dead**

Katie's capstone production of Evil Dead will now be held in SE Portland at donated spaces. It has been a great opportunity for students to work with other theatre professionals.

## **Summer Theatre – Mrs. Bertram**

Mrs. Bertram spoke about the ACMA Theatre’s Summer Program, which is typically held during the entire month of July. They are in the process of finalizing a show. Mrs. Bertram shared some of their thoughts of how TPG can help support them:

- The summer program will be advertised in the P & P program.
- Information will also go out in the ACMA Newsletter next month.
- During P & P, they want some lobby space for photos and handouts with summer camp information.
- The Bertrams want to do a fundraiser to raise scholarship money for students who might not be able to participate otherwise. A suggestion was made to combine our fundraising efforts with a fundraising gala/showcase. Mrs. Bertram suggested that the Bertrams would do some performances together and have past cast members come in. We need to find a date and a group of people to make it happen. Alana will talk to Mr. Johnson and see if there’s a date available after capstones.

## **Next Meeting**

- Tuesday, February 3rd at 6:00 in Mr. Sikking’s classroom – A150

--Minutes submitted by Dawn Kimball