

Theatre Parent Group Meeting Minutes

February 24, 2015

Substitute Secretary: Linda Armstrong

Production Notes & Needs - (David Sikking)

The set is coming along. David said there isn't anything in particular that is needed currently. Costumes are going to be used closer to the performance time, according to our loaning agreement. We should purchase room deodorizers for the dressing rooms and perhaps some deodorant for actors to use. Sherry may want us to spray them down at the end. All should wear a t-shirt underneath them so they don't sweat into the costumes. Should be using anti-perspirant instead of deodorant. Tech is coming along. Adjusting the lighting, instruments, and star curtain. Hope to be up and running soon. No rehearsal this Saturday. They all hit the wall today. The Sunday performance at the library is still on. Sherry is still working on costumes, so they may not be finished by Sunday, so we may consider doing a different scene, such as a 5-person scene. Most costume and parts should be here by Friday. The dance had great reviews, although the music was too loud. Being in the round was tough. There was confusion over the costumes.

Production Manager's Update & Needs - (Ellie Capps)

- **Trailer update.** Trailer is Not happening anymore. There was no time and not enough costumes. The teaser is very impressive. "Coraline" didn't have one and it did just fine. For filming, we will get a student at the back of the house with a very good camera. Ally Kitner is planning on filming it. They could do Sat matinee and then Sat show.
- **Production photos update.** Allison is coming in on Monday and Tuesday to shoot the show. Prints will be up in the hallway for opening and outside David's door for opening week. Anyone who is interested in shooting is welcome to come. Mon, Tues, Wed during rehearsal would be best. Monday 85-95% costumes will be in place, going up the next few days.

CURRENT TASKS FOR PARENTS

PR Update (Lisa Cohn)

- The dance would set us apart from other plays. The dance ends up with a lot of backs. Lisa will tone down the dance scene, so we may play up the

romance part of it. Lizzy and Darcy would make a good scene. Koin news may be willing to do a morning slot (like 5 am). If we are available at 5 am, they would commit to it as it's a live shot. They could do it on a second week, a non-show day, so students could be somewhat rested. The press release was sent out to all the schools today, along with posters. They were sent out to all Language Arts teachers in the district. Posters were sent to theater teachers. To be hung up in the hallway, they need permission from the school. We were already in a Spring theater round up in the Oregonian. David: has it been sent to Oregon live attn.: Bob Hicks, who might do something nice for David if you name drop.

- Some good publicity is lined up. Kids in costumes are so important, so getting costumes sooner would be better for future performances.
- Beaverton Valley Times has a photo for "Out and About."

The Oregonian feature – working on a story, and will give quotes from the actors and photos.

Program Update (Kelly Green) - Kelly needs a list of people and organizations who have helped with the show in any way and whom we need to thank. It will go to the printer Thursday, so she needs names tomorrow. David: Thank parents who've helped on the set, volunteers working with the costume maker, and businesses. Sherry might have a couple people to thank. Amy Fanning came in and supervised some rehearsals. Ryan Hendricks has been volunteering to help with tech set-up.

Concessions, meet Bob (Kelly Green). He will do it the first week. Meeting with Kelly on Tuesday. Various parents may fill in the second week.

Cast Meals (Cari Cooper, Billie Feightner, Lisa Christopherson) - Everything is fine and they have what they need.

VIP Event (Cari Cooper)

- Wants an inexpensive source for scones. The little ones are at Costco. Jim and Patty's said they would do a donation, but their scones are too big. Perhaps their donation can go into the baskets.
- March 6 is the VIP event.
- Bob Armstrong shared that he had some connections for donations. Several need to be followed up on. Bob asked if he could email them himself and Kelly said it would be fine for him to. Asa (Alumn) works now for Voodoo

Donuts and said that if we contact corporate they may donate. Some items could be auctioned off instead of simply putting them in baskets.

STUFF WE'VE DONE AND HOW IT WENT

- **PTO Auction Performance** (Kelly Green) - There were mixed reviews, but overall it was a good investment of time. Several adults were buzzing about the show during the auction, even though none of them purchased tickets. Post cards were handed out at the auction, and the performance was a good teaser.
- **Poster Party** - Success! (Lisa Christopherson) - 10 kids were there, they had ice cream and cookies, and the kids were hesitant but then got some training and it went better.
- **PTO Auction Baskets** (Silvia Smart) - Sylvia had made beautiful auction baskets and she even won one of them. Mr. Bellsquire said the opera offered to donate tickets to us. Mrs. Campbell said she would donate tickets to the winter performance.